

Government of Punjab
Food Civil Supplies and Consumer Affairs
(Legal metrology)
Anaaj Bhawan Sector 39-C Chandigarh-160036
Email: clmpunjab@gmail.com

Procedure for verification of weights or measures.

The procedure for verification of instruments is as follows-

- 1) Visit "<http://www.emapan.punjab.gov.in/HomePages/index.html>" to view user manual for verification of weights or measures.
- 2) For the first time verification of Weights/measures/ Weighing/Measuring instruments applicant has to visit Legal Metrology officer office along with instruments . Inspector Legal Metrology will register user and ask the applicant to pay verification fee through online IFMS system.

For re-verification applicant can apply through online <http://www.emapan.punja.gov.in/HomePages/index.html> and pay fee through online IFMS portal.

- 3) After receipt of application, procedure for verification of weights/ measurers/ weighing and measuring Instruments.

a) Concerned Inspector will scrutinize the application and if, he found application is complete itself, inform the person to bring instrument at camp place before the date of next verification falls due. Stamping of such instrument done after testing it and inspector will issue verification certificate for that instruments..

b) in case, the application is not complete in itself, reject the application and inform the discrepancies regarding documents, details of weights or measures, fees for verification and stamping observed in applications. After compliance of the queries, he will inform the date for verification by notification with instructions required if any.

c) in case, application received is not from concerned ILM jurisdiction, reject the application or refer the application to the concerned Inspector Legal Metrology.

- 4) Reason for rejection of applications

a) Application received is not from his jurisdiction.

b) Fee is not deposited in respective ILM DDO Code through IFMS.

c) Fee deposited is less than required as per details of weights or measures submitted for verification or as Intimation provided by Legal Metrology Officer as per provisions if any-

d) Application is not complete in itself or applicant not complied queries raised by concerned area Inspector.

e) Weights or measures not produced for verification on date given by concerned ILM.

5. Applicant should apply 30 days in advance for verification work to be done at users/ trader premises. Trader shall not be responsible to pay any additional late fees payable if applied within specified time period.

- 6) Applicant can track the status of the application through their login


Controller

Legal Metrology Punjab